

Appendix B

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 3 July 2018



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Aidan Van de Weyer
Councillor John Williams
Councillor Hazel Smith
Councillor Neil Gough
Councillor Tumi Hawkins
Councillor Philippa Hart

Leader of the Council
Deputy Leader
Finance
Housing
Environmental Services and Licensing
Planning
Customer Services and Business Improvement

Appendix B

Key and non-key decisions expected to be made from 3 July 2018

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Write off of outstanding debts Key	Council	19 July 2018		Finance Portfolio Holder Alex Colyer, Executive Director	Report (publication expected 18 July 2018)
Update on South Cambridgeshire District Council's Statement of Community Involvement and the Neighbourhood Plan Decision Making Process Non-Key	Cabinet	26 July 2018		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager	Report (publication expected 18 July 2018)
Waterbeach New Town Supplementary Planning Document for Public Consultation Non-Key	Cabinet	26 July 2018		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager	Report (publication expected 18 July 2018)
Response to the Uttlesford Local Plan pre-submission consultation	Cabinet	26 July 2018		Planning Portfolio Holder Caroline Hunt, Planning	Report (publication expected 18 July 2018)

Key and non-key decisions expected to be made from 3 July 2018

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key				Policy Manager	
Energy Company Obligation Flexible Eligibility (ECO Flex) Non-Key	Cabinet	26 July 2018		Environmental Services and Licensing Portfolio Holder Gemma Barron, Head of Sustainable Communities and Wellbeing	Report (publication expected 18 July 2018)
New Build Scheme at Hardwick Key	Cabinet	In the month of July 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Housing Portfolio Holder Gill Anderton, Head of Housing (New Build)	
Appointment of Brexit Advisory Group Non-Key	Cabinet	26 July 2018		Leader of Council Kathrin John, Democratic Services Team Leader	Report (publication expected 18 July 2018)
1-3 Willingham Green, Brinkley Key	Housing Portfolio Holder	In the month of July 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A	Housing Portfolio Holder Anita Goddard,	Report (publication in July 2018)

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			of the Local Government Act 1972	Housing Operational Services Manager	
Preparing for 2018 and beyond task and finish group Key	Customer Service and Business Improvement Portfolio Holder	In the month of July 2018		Customer Service and Business Improvement Portfolio Holder Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected in July 2018)
Non-Domestic Rates Discretionary Relief Policy - Revaluation Relief Key	Finance Portfolio Holder	In the month of July 2018		Finance Portfolio Holder Katie Brown, Revenues Manager	Report (publication in July 2018)
Orchard Park Feasibility Study Key	Cabinet	05 September 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Finance and Staffing Portfolio Holder David Ousby, Housing Development Officer (Growth) Alex Colyer, Executive Director	Report (publication expected 28 August 2018)

Key and non-key decisions expected to be made from 3 July 2018

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Future Maintenance Mare Fen Key	Cabinet	05 September 2018		Environmental Services and Licensing Portfolio Holder Paul Quigley, Head of Environment Commissioning	Report (publication expected 28 August 2018)
Community Chest Criteria Non-Key	Cabinet	05 September 2018		Gemma Barron, Head of Sustainable Communities and Wellbeing	Report (publication expected 28 August 2018)
3 Year Service Support Grants Criteria Non-Key	Cabinet	05 September 2018		Siobhan Mellon, Development Officer	Report (publication expected 28 August 2018)
Quarterly Position Report Non-Key	Cabinet Cabinet	28 June 2018 7 November 2018		Customer Service and Business Improvement Portfolio Holder Richard May, Policy and Performance Manager	Report (publication expected 28 August 2018) Report (publication expected 30 October 2018)
Adoption of Recycling and Waste Operational Policies	Cabinet	05 September 2018		Environmental Services and Licensing Portfolio Holder	Report (publication expected 28 August 2018)

Key and non-key decisions expected to be made from 3 July 2018

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Key				Trevor Nicoll, Head of Waste Resources	
Cambourne High Street Key	Cabinet	05 September 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Finance Portfolio Holder Alex Colyer, Executive Director	Report (publication expected 28 August 2018)
Compulsory Purchase Order of The Tree, Stapleford Non-Key	Cabinet Council	05 September 2018 27 September 2018		Planning Portfolio Holder Kathryn Hawkes, Partnerships Officer	Report (publication expected 18 July 2018) Report (publication expected 19 September 2018)
Great Abington former LSA Estate Neighbourhood Plan Non-Key	Cabinet Council	Anticipated in Summer 2018 Anticipated in Autumn 2018		Planning Portfolio Holder Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication date tbc)
Community Energy Grants Criteria Non-Key	Cabinet	03 October 2018		Gemma Barron, Head of Sustainable Communities and Wellbeing	Report (publication expected 25 September 2018)

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Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Assets of Community Value Process Non-Key	Cabinet	03 October 2018		Kathryn Hawkes, Partnerships Officer	Report (publication expected 25 September 2018)
Rural Settlements List Non-Key	Cabinet	07 November 2018		Finance Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 30 October 2018)
Localised Council Tax Support Scheme Non-Key	Cabinet Cabinet	07 November 2018 06 February 2019		Finance Portfolio Holder Dawn Graham, Benefits Manager	Report (publication expected 30 October 2018) Report (publication expected 29 January 2018)
Licensing Act Policy Non-Key	Council	29 November 2018		Environmental Services and Licensing Portfolio Holder	Report (publication expected 21 November 2018)
Gambling Act Policy Non-Key	Council	29 November 2018		Environmental Services and Licensing Portfolio Holder	Report (publication expected 21 November 2018)

Key and non-key decisions expected to be made from 3 July 2018

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				Mike Hill, Health and Environmental Services Director	
Non-Domestic Rates Discretionary Relief Policy Review Non-Key	Cabinet	May 2019		Finance Portfolio Holder Katie Brown, Revenues Manager	Report (publication date tbc)